



COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue, Marysville, WA 98270
(360) 363-8100, (360) 651-5099 FAX

Pre-Construction Meeting Application

This form must be completed, and the required information submitted, prior to scheduling a pre-construction meeting.

- ☐ If approved plans have not been submitted, submit two blue line copies of the approved construction plans for the project. (4 copies if the project is located in Snohomish County)
- ☐ Fill out the required information below for Project Owner, Contractor and Project Engineer.
- ☐ Include a completed **Grading Permit Application**. Applications are available at the Building Department.
- ☐ Include a completed **Right of Way Use Permit** with application fee.
- ☐ Submit **Certificate of Insurance**, ACORD form, per Section 14.03.430 MMC. (Code attached.)
- ☐ Submit **Performance Funding** per Section 14.03.430 MMC. (Code attached.)
- ☐ Submit a copy of the contractors current **L&I Registration**.
- ☐ If construction is within the City limits, submit a copy of the contractor's **City Business License**.

If you have any questions, please contact the Community Development Department at (360) 363-8100.

<i>Project Name</i>		<i>PA, ZA or PFN #</i>
<i>Project Location</i>		
<i>Owner</i>	<i>Contractor</i>	<i>Engineer</i>
<i>Contact</i>	<i>Contact</i>	<i>Contact</i>
<i>Address</i>	<i>Address</i>	<i>Address</i>
<i>Phone Number</i>	<i>Phone Number</i>	<i>Phone Number</i>
<i>Fax Number</i>	<i>Fax Number</i>	<i>Fax Number</i>

14.03.430 Insurance, bonding and indemnification.

Any party installing, repairing, extending or modifying utility lines in public right-of-way/easement, which lines are connected, or to be connected, to the city's utility system, shall comply with the following:

(1) Prior to commencing work, a restoration bond shall be posted in such amount as is required by the governmental agency having jurisdiction over the public right-of-way.

(2) Prior to commencing work, a performance bond shall be posted in such amount as is required by the city engineer. The bond shall guaranty expeditious completion of the project in compliance with the approved plans and specifications, and shall warranty the materials and workmanship for a period of one year after acceptance by the city.

(3) Prior to commencing work, proof of insurance shall be submitted with property damage limits of not less than \$300,000, and bodily injury limits of not less than \$500,000 per person and \$1,000,000 per accident. The city of Marysville shall be named as an additional insured party.

(4) The party performing the work, its heirs, successors and assigns, shall indemnify the city of Marysville, and hold it harmless, from all claims, actions or damages of every kind and description which may accrue to or be suffered by any person or persons or property by reason of the performance of such work, the character of materials used, the manner of installation, or by improper occupancy of rights-of-way. In case any suit or action is brought against the city for damages arising out of or by reason of any of the above causes, the party, its heirs, successors and assigns, shall defend the same at its own cost and expense and shall satisfy any judgment after the suit or action shall have been determined, if adverse to the city, and further shall reimburse the city for reasonable attorney's fees expended by the city in connection with the same. (Ord. 1434, 1985).